

## Residency, Occupancy and Identification Guidelines

### Column A

#### Evidence of Residency for Homeowners

Record of recent mortgage payment (last 30 days) and/or property tax bill  
OR

Copy of home closing document with passing date followed by mortgage payment within 60 days from enrollment

#### For Renters/Leasees

Copy of lease and/or copy of recent rental payment(s)  
OR

Copy of notarized statement from landlord attesting to residency and copy of recent rent payment  
OR

Section 8 Agreement

### Column B

#### Evidence of Occupancy

A copy of one of the following bills listed dated within the past 30 days that includes your name and

Dudley or Charlton address:

- Gas
- Electric
- Oil,
- Landline Telephone (not cell phone)
- Cable

### Column C

#### Evidence of Identification (Photo ID)

Valid Driver's license  
Valid Massachusetts photo ID card  
Valid passport

### B. VERIFICATION OF RESIDENCY FOR INDIVIDUALS WHO DO NOT OWN A HOME OR LEASE

For the parent or legal guardian who does not own a home or lease but who is living with a resident of either Dudley or Charlton, a "Shared Housing Affidavit" must be completed and notarized. This form can be found on the district's website under the "Parent Tab - Student Registration." In addition, the homeowner/lessor must appear in person with the parent or guardian at the time of registration and provide the appropriate documents as identified in Columns A., B., and C. Also, the parent or guardian must provide at the time of registration one of the following documents with the address as shown on the Shared Housing Affidavit: auto insurance and registration, credit card statement, bank statement, voter registration card, or US Postal address change document.